



Dear Parent / Guardian

APPLICATION FOR ADMISSION 2025

Thank you for enquiring with regards to an application for your son.

Queen's College Boys' High School is a well-established, traditional public boys' school, which offers a vast array of opportunities for young men to develop their full potential in a caring and disciplined environment. At Queen's we believe in the education of the total man, and thus the curriculum encompasses academic, sporting and cultural activities, as well as an emphasis on spiritual, social and leadership development. Queen's College expects high standards of behaviour, dress and personal appearance, and Queenians are obliged to accept these standards and to observe the accepted school and hostel rules.

Closing date for 2025 Applications: 05 April 2024

The following criteria play an important role in the processing of applications:

- The proficiency of the applicant in English (as our school is an English medium school).
- The proximity of the applicant's residence for day scholars (preference must be given to pupils who live close to the school).
- The fact that we can only accept a certain number of learners in Grade 8 (as well as limited numbers in Grades 9 – 11) and we therefore urge parents/guardians to apply to other high schools as well.

Kindly take the time to read through the accompanying documentation carefully. Please note that only applications that have been completed **in full** and with all of the requested documents will be accepted (*as per attached list*).

The Principal's Confidential Report needs to be emailed by you to your son's current school and that school needs to email/fax it back to us directly.

Submit your son's complete application soonest to avoid disappointment. Applications will be processed as soon as they are received and interviews will commence after your son's application has been processed.

Please ensure that you read through our code of conduct before applying at our school. This can be found on our website under the "Admissions" tab.

We kindly request that you do not make telephonic enquiries regarding the status of your son's application. You will be notified, in writing, of the status of your son's application within 14 days after the date of his interview.

Yours sincerely,

J VAN DER RYST
HEADMASTER



Admissions Department
16 Berry Street Komani 5319 • PO Box 151 Komani 5320
Tel +27(0)45 839 4188
Email: admissions@queenscollege.co.za • Website: www.queenscollege.co.za

2025 APPLICATION

Applications will be accepted **ONLY** with submission of **ALL** relevant documentation as per attached list.

GRADE applying for (please indicate with an X)	8	9	10	11			
ADMISSION as a (please indicate with an X)	DAY SCHOLAR		BOARDER				
CURRENT SCHOOL							
MARKETING Where did you hear about Queen's?	Closest school	Facebook	Newspaper	Other (Please specify)			
DETAILS OF APPLICANT							
SURNAME	POPULATION GROUP		Black African	Asian / Indian	White	Coloured	Other
FIRST NAME(S)	PREFERRED NAME						
IDENTITY NUMBER	HOME LANGUAGE						
PLACE OF BIRTH (TOWN)	RELIGION / CHURCH						
RIGHT OR LEFT HANDED	LEARNER'S CELL NO.						
Has the learner previously repeated a Grade?	NO	YES	If YES, which grade?				
Has the learner previously applied at Queen's?	NO	YES	If YES, which year?				
Has the learner been a Boarder at his current school?	NO	YES	If YES, for how long?				
PREVIOUS/CURRENT RELATIVES AT QUEEN'S COLLEGE BOYS' HIGH (father/uncle/brother etc.)							
NAME & RELATIONSHIP	CURRENT GRADE IF AT QUEEN'S SENIOR:						
FATHER'S DETAILS / LEGAL GUARDIAN							
SURNAME	TITLE		MR	DR	ADV	OTHER	
FIRST NAME (s)							
IDENTITY NUMBER							
RESIDENTIAL ADDRESS					POSTAL CODE		
POSTAL ADDRESS (If different to above)					POSTAL CODE		
OCCUPATION							
EMPLOYER	(If parent is state employed, state name of Institution or if self employed, state name of business)						
PHYS. WORK ADDRESS							
MARITAL STATUS (please indicate with an X)	SINGLE	MARRIED	DIVORCED	REMARIED	WIDOWED (please provide copy of death certificate)		
CONTACT DETAILS	HOME	CELL					
	WORK	EMAIL					
MOTHER'S DETAILS / LEGAL GUARDIAN							
SURNAME	TITLE		MRS	MS	DR	OTHER	
FIRST NAME (s)							
IDENTITY NUMBER							
RESIDENTIAL ADDRESS					POSTAL CODE		
POSTAL ADDRESS (If different to above)					POSTAL CODE		
OCCUPATION							
EMPLOYER	(If parent is state employed, state name of Institution or if self employed, state name of business)						
PHYS. WORK ADDRESS							
MARITAL STATUS (please indicate with an X)	SINGLE	MARRIED	DIVORCED	REMARIED	WIDOWED (please provide copy of death certificate)		
CONTACT DETAILS	HOME	CELL					
	WORK	EMAIL					
Applications are reviewed, whereafter interviews will be held. You will be informed whether your application has been successful. School fees are payable monthly, or annually, preferably in advance. Boarding fees are payable strictly in advance (boys will only be admitted to hostel if they can produce a receipt for the fees). Debit order and card facilities are available.							

ADMIN FEE RECEIVED

RECEIVED BY

DATE RECEIVED

DETAILS OF PERSON RESPONSIBLE FOR ACCOUNT (To be completed if NOT the father or mother)										
SURNAME					TITLE	MRS	MR	MS	DR	OTHER
FIRST NAME (s)										
IDENTITY NUMBER										
RESIDENTIAL ADDRESS							POSTAL CODE			
POSTAL ADDRESS (If different to above)							POSTAL CODE			
OCCUPATION							SIGNATURE			
EMPLOYER	(If parent is state employed, state name of Institution or if self employed, state name of business)									
PHYS. WORK ADDRESS										
MARITAL STATUS (please indicate with an X)	SINGLE		MARRIED		DIVORCED		REMARRIED		Widowed (please provide copy of death certificate)	
CONTACT DETAILS	HOME				CELL					
	WORK				EMAIL					

ADDITIONAL INFORMATION ON APPLICATION						
Applicant living with	PARENTS	MOTHER	FATHER	GUARDIAN	OTHER	
How many children			Applicant's Position (1st Born etc.)			
Communication to	PARENTS	MOTHER	FATHER			

IF YOU DO NOT LIVE AT HOME DUE TO WORK COMMITMENTS, WHO DOES YOUR SON LIVE WITH?

EXTRA-MURAL PARTICIPATION & ACHIEVEMENTS				
Does your son participate actively in a School Sport & Cultural Programme?		NO	YES	If NO, specify reason:
CULTURAL	Participation			Achievements
SPORT - Summer	Participation			Achievements
SPORT - Winter	Participation			Achievements
LEADERSHIP POSITIONS	Participation			Achievements

MEDICAL INFORMATION				
MEDICAL AID NAME		Membership Number		
Principal Member		Principal Member Identity Number		
Name of Doctor		Name of Dentist		
Telephone Number		Telephone Number		
MEDICAL CONDITIONS	Special Educational Needs, Health Problems or any important information (e.g. Asthma, Epilepsy, Allergies etc.) including medication requirements:			
			BLOOD TYPE <i>(specify positive/negative)</i>	<div>+</div> <div>-</div>

EMERGENCY TELEPHONE NUMBERS (NOT PARENT'S DETAILS)										
(Next of kin, in case of emergency, if the school cannot get hold of either parent)										
SURNAME					TITLE	MRS	MR	MS	DR	OTHER
FIRST NAME (s)										
RELATION TO PUPIL										
CONTACT DETAILS	HOME					CELL				
	WORK					EMAIL				
PHYSICAL ADDRESS										

LSEN QUESTIONNAIRE									
Do you have any special educational needs?			NO		YES		If yes, please provide details:		
Please indicate if you have been diagnosed with any of the following. If not mentioned, please indicate what your diagnosis is:									
Deaf / Blind or Disabled (specify)			DEAF		BLIND		DISABLED		
Specific Learning Disability (specify)							Severely Intellectually Disabled (specify)		
Mild or Moderate Intellectually Disabled			MILD		MODERATE				
Physically Disabled		NO	YES			Epilepsy		NO	YES
Multiple Disabled		NO	YES			Cerebral Palsied		NO	YES
Partially Sighted		NO	YES			Hard of Hearing		NO	YES
Behavioural Disorder		NO	YES			Attention Deficit Disorder		NO	YES
Poor Eye Sight		NO	YES			Concentration Problems		NO	YES
Other Disorder (specify)									

ACADEMIC SUBJECT CHOICE - (GRADE 10 - 12)

LINE NUMBER	SUBJECTS		PLEASE TICK
COMPULSORY SUBJECT	1	ENGLISH (HOME LANGUAGE)	X
SUBJECT CHOICE (Choose one subject only)	2	AFRIKAANS (FIRST ADDITIONAL LANGUAGE) isiXHOSA (FIRST ADDITIONAL LANGUAGE) Sesotho (FIRST ADDITIONAL LANGUAGE)	
SUBJECT CHOICE (Choose one subject only)	3	MATHEMATICS MATHEMATICAL LITERACY	
COMPULSORY SUBJECT	4	LIFE ORIENTATION	X
SUBJECT CHOICE (Choose one subject only)	5	PHYSICAL SCIENCES LIFE SCIENCES GEOGRAPHY COMPUTER APPLICATIONS TECHNOLOGY BUSINESS STUDIES HISTORY (ONLY AVAILABLE FOR GRADE 10 & 11 LEARNERS)	
SUBJECT CHOICE (Choose one subject only)	6	LIFE SCIENCES GEOGRAPHY BUSINESS STUDIES HISTORY ENGINEERING GRAPHICS AND DESIGN INFORMATION TECHNOLOGY	
SUBJECT CHOICE (Choose one subject only)	7	ACCOUNTING BUSINESS STUDIES HISTORY COMPUTER APPLICATIONS TECHNOLOGY AGRICULTURAL SCIENCES VISUAL ARTS	

DECLARATION/UNDERTAKING BY PARENTS/GUARDIANS

Should my/our son be accepted at Queen's College Boys' High School, I/we hereby:		
agree to abide by all the rules and Code of Conduct of Queen's College Boys' High School.	YES	NO
understand that proficiency in English is an important criterion as Queen's College is an English medium school.	YES	NO
undertake to pay all fees due at the beginning of every term.	YES	NO
grant the Principal / Housemaster permission to act on my behalf in cases of emergency.	YES	NO
confirm that I/we am/are resident at the above address and undertake to inform the Principal / Housemaster of any change of address.	YES	NO
accept liability for any damage to the school or school property caused by the applicant, howsoever it may occur.	YES	NO

ZERO TOLERANCE ON DRUGS

Should my/our son be accepted at Queen's College Boys' High School, I/we hereby:		
state that should our son be accepted at Queen's College we hereby consent to and authorise blood and urine samples from being taken from our/my son at the school's discretion for the purposes of establishing if my/our son is taking or has consumed alcohol or narcotics of any kind, provided such samples are taken by a qualified person and witnessed by a school official.	YES	NO
undertake to place my/our son on a rehabilitation programme if in fact the results of any tests carried out prove to be positive.	YES	NO
agree to make available to the school a written report of such a rehabilitation programme.	YES	NO
understand that if my/our son is tested positive for narcotics or alcohol, I/we shall be responsible for the cost of such tests and for the rehabilitation programme. Failure to adhere to this will result in an application for expulsion.	YES	NO
understand, without prejudice to the rights of the Governing Body of Queen's College, that should my/our son be tested positive for alcohol or narcotics a second time during his education at Queen's College, I/We will be requested to remove my/our son from the school with immediate effect and I/we agree to do so.	YES	NO
further understand, without prejudice to the rights of the Governing Body of Queen's College, that if my/our son is caught in possession of or in the act of participating or dealing in narcotics or alcohol, OR is found to be guilty by association, the Governing Body of Queen's College will request me/us to remove my/our son from the school and will abide by its decision and agree to withdraw him from the school immediately upon such request.	YES	NO

Please note that Queen's College Boys' High School is declared a **fee-paying school** in terms of the relevant legislation, and that by enrolling your son at the school, you are accepting an obligation to contribute financially towards the education he receives

Please ensure that you complete EVERY SECTION of this application form. The supplying of false information will invalidate this application.

Signed at _____ on the _____ day of _____ 202__

Father/Guardian's signature

Mother/Guardian's signature

Applicant's signature



Queen's College
BOYS' HIGH SCHOOL
Founded 1858

Admissions Department

16 Berry Street Komani 5319 / PO Box 151 Komani 5320

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**THIS FORM MUST BE HANDED TO YOUR SON'S CURRENT PRINCIPAL FOR
COMPLETION AND RETURNED TO QUEEN'S COLLEGE BY THE PRINCIPAL**

PRINCIPAL'S CONFIDENTIAL REPORT

NAME		CURRENT GRADE
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SCHOOL	
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SECTION A

MUST BE COMPLETED BY PRINCIPAL OR CLASS TEACHER (Please tick relevant box)

ACADEMIC AVERAGE %		
80 + %		
70 - 79 %		
60 - 69 %		
50 - 59 %		
40 - 49 %		
Below 40 %		

LEADERSHIP		
Head Boy		
Deputy		
Prefect		
Sport Captain		
Leadership Roles		
Specify		

SPORT (Summer or Winter)		
Provincial	Specify Sport	
School (A or B)	Specify Sport	
School (C & below)	Specify Sport	
Participation	Specify Sport	

CULTURE		
Music	Specify Instrument	
Choir		
Debating		
Other	Specify	

SECTION B

MUST BE COMPLETED BY PRINCIPAL OR CLASS TEACHER (Please tick relevant box)

GENERAL (Please tick relevant box)	Excellent	Very Good	Good	Satisfactory	Weak
Attitude					
Respect					
Self-discipline					
Responsibility					
Social Adjustment					
Leadership Potential					
Parental Co-operation					

SECTION C

COMMENT BY SCHOOL BURSAR - KINDLY COMPLETE IN FULL

Any problem with payment of fees?

YES

NO

Annual School and/or Boarding fees at current school?

R

COMMENT

SECTION D

TESTIMONIAL OR RELEVANT COMMENTS BY PRINCIPAL

(Include a character reference, health, special educational needs and please state any exceptional achievements)

DO YOU RECOMMEND THIS PUPIL AS A FUTURE PUPIL OF QUEEN'S COLLEGE?

YES

NO

NAME OF CLASS TEACHER

NAME OF PRINCIPAL

SIGNATURE

SIGNATURE

DATE

DATE

SCHOOL STAMP



Admissions Department
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Tel +27(0)45 839 4188 • Fax +27(0)45 838 1162 • 086 6453 257
Email: admissions@queenscollege.co.za • Website: www.queenscollege.co.za

DOCUMENTS REQUIRED

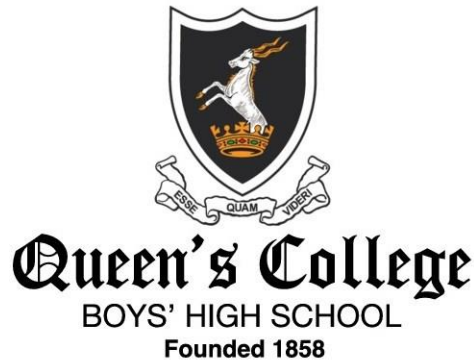
NO APPLICATION will be accepted without ALL the relevant documentation attached

Ideally, we require BOTH parents to attend the interview with their son. Should a third party be responsible for payment, it is imperative that this person attend the interview with the parents.

LIST OF DOCUMENTATION REQUIRED

- 1 Queen's College Boys' High School **APPLICATION FORM**
- 2 Copy of your son's **Term 4 Report 2023**
- 3 Copy of your son's **latest Report from 2024**
- 4 Copy of your son's **UNABRIDGED BIRTH CERTIFICATE**. If your son does not have one, kindly apply at Home Affairs and provide us with a copy of the receipt and a copy of your son's Abridged Birth Certificate in the interim.
Non-South African residents to provide a copy of their **PASSPORT** and **STUDY PERMIT**
- 5 4 (four) **IDENTICAL ID SIZE** photographs taken of your son in 2023 / 2024
- 6 Copies of **both** parents' **IDENTITY DOCUMENTS**
- 7 Certified copy of the Identity Document, of person responsible for fees (if a third party)
- 8 Certified copy of **LETTER OF APPOINTMENT** as Guardian (from Master of High Court)
Copy of **PAYSLIPS** for BOTH parents and / or person responsible for fees
- 9 **If you are STATE EMPLOYED, supply an employment confirmation letter from ACTUAL place of employment**
- 10 Copy of **PROOF OF RESIDENCE** (e.g. Municipal account or Affidavit)
- 11 Copy of the **MEDICAL AID CARD** (back and front) - Please specify blood type!
- 12 R150.00 Administration Fee (payable with application/EFT and proof of payment must be provided)

Account name: Queen's College Assets Trust, Bank: FNB, Account number: 620 440 69210, Reference: Child's full name



SCHOOL FEE STRUCTURE 2024

	TERMLY	MONTHLY (10 MONTHS)	MONTHLY (11 MONTHS)	ANNUALLY
SCHOOL FEES	R12 200.00 per term paid in the FIRST WEEK of each term	R4 880.00 per month from January to October by the last day of each month.	R4 440.00 per month from January to November by the last day of each month.	R48 800.00 paid before end January
HOSTEL FEES	R16 700.00 per term. School AND Hostel fees must be paid BEFORE the boy returns to hostel each term.	R6 680.00 per month from January to October	R6 075.00 per month from January to November	R66 800.00 paid BEFORE boy comes to hostel in the beginning of each year.
TOTAL	R28 900.00 per term to be paid BEFORE boy returns to hostel each term.	R11 560.00 per month payable January to October. These must be up to date when bringing your boy into the hostel each term.	R10 515.00 per month from January to November. These must be up to date when bringing your boy into the hostel each term.	R115 600.00 to be paid BEFORE boys are admitted to hostel at the beginning of each year. A FULL TERM'S NOTICE IS REQUIRED IF A PUPIL IS LEAVING THE HOSTEL. IF THIS IS NOT SUPPLIED, A TERM'S FEES WILL BE CHARGED IN LIEU OF NOTICE
DAY SCHOLAR DEPOSIT	R2500.00 paid on acceptance plus R12200.00 towards school fees to be paid by 30 September 2024. (R14700 in total)			
BOARDER'S DEPOSIT	R2500.00 paid on acceptance plus R29500.00 towards school, hostel fees & laundry bags to be paid by 30 September 2024. (R32000.00 in total)			
BANKING DETAILS BANK : FIRST NATIONAL BANK - SON'S NAME & SURNAME AS REFERENCE ACCOUNT NO : 62044061472 BRANCH CODE : 210920 IN NAME OF : QUEEN'S COLLEGE BOYS' HIGH SCHOOL Queen's College Boys' High School is affiliated to TPN Credit Bureau, a registered credit bureau. All account payment profiles, patterns and behaviour are recorded monthly with the credit bureau for the purposes as per the National Credit Act. For boarders, ALL fees paid will be allocated to the school fees first as per the payment procedure at Queen's College Boys' High School. All legal action taken will automatically work according to the monthly payment procedure. PLEASE NOTE THAT QUEEN'S COLLEGE IS DECLARED A FEE PAYING SCHOOL IN TERMS OF SECTION 39 OF THE SA SCHOOLS ACT AND IN TERMS OF SECTION 40 & 41 OF THE SAID ACT, THE SCHOOL MAY ENFORCE PAYMENT OF THESE COMPULSORY FEES.				

For any queries, please contact Mrs Webber on 0458394188 ext 2255 or at debtors@queenscollege.co.za